

West Fargo Airport Authority Meeting
Date: January 28, 2021
West Fargo Airport – 5:30 PM

Members Present:

Wade Swenson, Brian Christl, Matt Retka, Barrett Irving

Members Absent:

Dan Loegering

Others Present:

Airport Manager Robbie Grande, Mandy George, Kal Skadberg

1. **The meeting was called to order by Wade Swenson at 5:30pm**
2. The minutes from the December 3rd meeting were reviewed.
Motion by Barrett to approve as written. Second by Brian. All in favor, motion passed.
3. ALP Update: No major updates. Final edits complete. Airport will request digital files for records. Matt motioned to approve the ALP. Barrett seconded. All in favor, motion passed. Wade signed the drawings for final submittal.
4. The monthly Budget and Income reports as of Dec 31, 2020 (year-end) were reviewed. Robbie to inquire about 2020 net surplus and possible transfer of this balance to the Capital Reserve 7040 fund. Motion by Barrett to approve the Income Statement and Fund Balance. Second by Brian. All in favor, motion passed.
5. Report from Airport Manager:
 - Pay-Loader mirror incident occurred while moving snow. Otherwise Pay Loader is working well.
 - Airport received Goose depredation permit
 - Received request from individual to use the pilot lounge for pilot training. No objections to this request.
 - Robbie was informed Fuel Terminal card reader will need a chip update in a year or so. Estimated cost for replacement is ~10k.
 - No updates on potential Kost tower FAA issue
 - Repaired taxi-way grates in front of Dave's Spray hangar again.
6. Airport White-Paper Review:
Will finalize Draft for next meeting. Matt will bring copy to next meeting.
7. Non-Agenda Items
None

Motion to Adjourn by Barrett and Second by Brian. None opposed. Meeting was adjourned at 6:15pm.

Wade Swenson-Chairman

Matt Retka-Secretary

[Minutes prepared by Matt Retka]