

West Fargo Airport Authority Meeting
Date: May 27, 2021
West Fargo Airport – 5:30 PM

Members Present:

Wade Swenson, Brian Christl, Matt Retka, Dan Loegering, Barrett Irving

Members Absent:

None

Others Present:

Airport Manager Robbie Grande, City Commissioner Mandy George

1. **The meeting was called to order by Wade Swenson at 5:35pm**
2. The minutes from the April 29th meeting were reviewed.
Motion by Barrett to approve as written. Second by Dan. All in favor, motion passed.
3. The monthly Budget and Income reports as of April 30, 2021 were reviewed. Also reviewed upcoming expenses in May. Motion by Dan to approve the Income Statement and Fund Balance as printed. Second by Barrett. All in favor, motion passed.
4. Scholarship Applications

Two (2) Applications were received. Both were reviewed and responses read aloud. Both applicants qualified. The Board voted to award the \$500 scholarship to applicant Madison Benton.

5. Report from Airport Manager:
 - Crack seal is complete, job looks good. Robbie may re-paint the runway numbers.
 - New tires on mower, has been cutting grass a lot lately and hopes to spray weeds soon.
 - Airport will be receiving new windsock soon.
 - Terminal toilet needed repairs.
 - New snow blade has been ordered, working on loader lease agreement.
 - Fire inspection was complete, only few minor issues:
 - i. #6 needs some clearing of isles to be in compliance.
 - Young Eagle flight was cancelled due to weather and rescheduled for June 5th.
 - Cherokee available for rent and instruction through Jesse Price.
 - Airport insurance renewals came in. Some discussion whether there are potential overlap of coverage.
6. Annual Fly-In Planning
 - Tentatively planning to host Fly-in open house at conjunction with West Fest ~Sept. 18th or 19th.
 - Talked about options for food trucks.

- Robbie to connect with NDAC on event promotion.

7. Non-Agenda Items
None

Motion to Adjourn by Barrett and Second by Dan. None opposed. Meeting was adjourned at 6:40 pm.

Wade Swenson-Chairman

Matt Retka-Secretary

[Minutes prepared by Matt Retka]